



# **Request for Proposals**

## **#21-001**

City of Angoon  
PO Box 189  
Angoon, AK 99820  
Ph 907-788-3653  
Fax 907-788-3821

### **Project Name: Angoon ANB Hall Bathroom Refurbishment**

July 28, 2020

Dear Interested Parties:

The City of Angoon is requesting proposals from any independent contracting companies interested in performing the work outlined under services to be performed below. In summary, this work consists of refurbishing two restrooms at the Angoon Alaska Native Brotherhood Community Hall. Both restrooms are in poor condition and require total replacement of the flooring, plumbing, toilets, stalls, and sinks. We invite all interested parties to submit a proposal to us by August 10, 2020. Proposals will be reviewed by the City Council at the regular August meeting, tentatively scheduled for Tuesday, August 18<sup>th</sup>, 2020. Photographs of existing conditions are available upon request by contacting one of the key personnel listed below.

#### **Background**

The City of Angoon is the local government entity for the town of Angoon, Alaska. We provide water, sewer, garbage, landfill maintenance, and harbor services as our core functions. There are currently around 400 residents in Angoon.

#### **Project Timing**

The ANB Hall restrooms have been a major contributor to the lack of additional events and services occurring at the ANB Hall. Therefore, we would like to see the work started as soon as possible and completed no later than October 15, 2020.

#### **Services to Be Performed**

Your proposal is expected to cover the following services:

1. Replacement of flooring, plumbing, toilets, sinks, and stalls in two bathrooms.
2. Repair and repainting of walls.
3. Install an easily accessible drain valve to allow draining of water when the building is not in use, to be used to prevent pipe bursts due to freezing.

#### **Your Response to This Request for Proposal**

Your response must include a reply to each of the numbered requirements below and should not exceed five pages in length.

1. Provide a cost estimate for:
  - A. Materials and Supplies needed to replace flooring, plumbing, toilets, sinks, and stalls.
  - B. Repairs and repainting of walls.
  - C. Mobilization of materials and supplies to Angoon.



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D. Project labor costs

2. Provide a timeline for planning, fieldwork, and expected completion of the project.
3. Provide an estimated start and end date for the project.
4. Provide the names and contact information for three clients similar to the City of Angoon.
5. Set forth your fee proposal for the above scope of work. Describe how you will bill for out-of-scope work or special projects.

### **Key Personnel**

The following are key organizational staff that you may contact regarding any questions as you prepare your proposal:

Joshua Bowen, Mayor, 907-957-7569, [mayor@cityofangoon.com](mailto:mayor@cityofangoon.com)

Albert Kookesh, City Clerk, 907-788-3653, [cityclerk@cityofangoon.com](mailto:cityclerk@cityofangoon.com)

### **Proposal Deadline**

The deadline for receipt of your proposal is close of business on August 10, 2020. Please send an electronic copy of your proposal to Joshua Bowen at [mayor@cityofangoon.com](mailto:mayor@cityofangoon.com) and cc Albert Kookesh at [cityclerk@cityofangoon.com](mailto:cityclerk@cityofangoon.com).

### **Evaluation of Proposals**

The City of Angoon will evaluate proposals based on assessment of qualifications, industry knowledge, reputation, service record, start and completion timeline, and fees.

Proposals will be reviewed in-house as they are received. A decision regarding which company will be selected to perform these services will be made at the regular City of Angoon Council meeting, scheduled for August 18, 2020.

Sincerely,

*Joshua Bowen*

Joshua Bowen  
Mayor – City of Angoon